Dear Parent/Carer,

We are updating our student records and are asking for all parents or carers to provide their name, home and mobile numbers home address and your email address please this is so we can ensure we have the correct contact for the parent or carer.

Please can you fill in the attached form and send to back to the academy. Otherwise you can call between 8am and 4pm Mon-Thurs, 8am and 2pm and we will change the information accordingly.

Yours Sincerely



Karen Slater